

**Position:** Gulmakai Network Manager

**Location:** Washington, DC, New York , or London

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### **Position Overview:**

The Gulmakai Network is a newly launched Malala Fund programme which aims to accelerate and amplify the impact of developing country advocates in countries where girls are most likely to miss out on secondary education. Local educators and advocates best understand the challenges to girls' education in their communities and are best placed to deliver solutions. But these women and men often lack the funding, support networks and spaces to collaborate necessary to increase their impact. The Gulmakai Network will close this gap by investing in and connecting girls' education advocates and educators to each other and to the tools, training and partners to spark social and systemic change.

Working closely with grantees and the Programmes and Advocacy Teams, the Gulmakai Network Manager will develop, manage, and implement the networking aspect of this programme at local, regional and global levels in support of strengthening members' individual leadership and the collective impact of the network.

This position will report to the Director of Programmes and Advocacy, with day-to-day supervision provided by the Senior Programmes Adviser. The employee may be based in New York, London, or in Washington, DC.

### **Responsibilities and Tasks**

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#### *Strategic Thinking*

- Provides a vision for growing and sustaining active participation in the Gulmakai Network.
- Collaborates with programmes and advocacy team colleagues on planning and strategy for the Gulmakai Network.
- Works closely with Malala Fund in-country representatives to develop and manage local, regional, and global level networks of Gulmakai Champions to meet the programme's wider aims (Current countries include: Pakistan, Turkey, Lebanon, Afghanistan, and Nigeria.)
- With other Malala Fund staff leads annual goal setting for the Network locally and globally; monitors progress towards goals.
- Creates an active alumni champion network.

#### *Capacity Building*

- Develops capacity building plans with Network members in support of members' abilities to realize individual, organizational and Network development objectives.
- Connects Network members with resources—technical, financial, political and human—that strengthen their capacity to deliver progress for girls' education. Recommends grants to international and local technical partners in support of these objectives.
- Works with individual members to facilitate their constructive engagement with the Network and to create mentor/protégé relationship opportunities.

#### *Advocacy*

- Identifies advocacy opportunities where the voice of the Network can be used to advance girls' education

- nationally and globally. Where relevant, connects these opportunities to Malala Fund advocacy objectives.
- Supports champions, with the assistance of in-country representatives, to collaborate on advocacy opportunities.
  - Works with Girl Advocate Programme Manager to identify opportunities to productively align voices of Malala Fund Girl Advocates with Gulmakai Network members.

#### *Communications*

- Curates online Network communications platform.
- Facilitates connections among Network members in different countries or regions.

#### *Event Management*

- Organizes an annual global convening of the Gulmakai Network.
- Plans with advocacy and programs team colleagues and coordinates the participation of Gulmakai Network members in NGO, bilateral and multilateral partner events in the U.S., U.K. and globally.
- Plans and organizes video conferences and webinars with champions.

#### *Donor Engagement*

- Reviews and prepares reports on Network activities for various stakeholders.

### **Required Qualifications**

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#### *Relevant Work Experience:*

- Minimum 5 years of related work experience, ideally in advocacy, network coordination and/or programme design and management for a similarly focused organisation.
- Prior experience building cross-cultural partnerships in one or more of the eight countries where Malala Fund is currently working – Pakistan, Afghanistan, India, Nigeria, Kenya, Turkey, Jordan and Lebanon – is strongly preferred.
- Background in international education or gender issues preferred.
- Budget preparation and management experience desirable.
- Experience securing travel visas and managing complex global logistics with tight deadlines.

#### *Desired Knowledge, Skills and Abilities:*

- Strong interpersonal skills: demonstrated relationship management experience, strong networking skills.
- Openness to new ideas; a creative and innovative mind energetically searching for new solutions.
- Strong work ethic, self-directed, and high degree of diplomacy.
- Solid judgement and problem-solving skills with proven attention to detail, accuracy, and quality.
- Excellent communications, research and organizational skills.
- Passion for Malala Fund's mission and a proven track record of building and sustaining strong and diverse relationships.

### **How to Apply**

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Please send a cover letter and your resume to [hiring@malalafund.org](mailto:hiring@malalafund.org), indicating “Gulmakai Network Manager” in the subject line of your email.