**Metrolink Work Request Form**

**Please note: This is NOT an authority to work**

Please complete and post back to:

**Engineering Planner, Metrolink House, Queens Road, Manchester M8 0RY**

Or email to:

**eplanner@metrolink.co.uk**

**Who You Are and Where You Are Working**

**Site Description:** Click or tap here to enter text.

**Your Name:** Click or tap here to enter text.

**Contact Number:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**Please detail all steps in the work for example: Erect scaffold; carryout roof inspection; dismantle scaffold.**

**We may need to issue permits for each stage and/or isolate the overhead wire.**

**1** Click or tap here to enter text.

**2** Click or tap here to enter text.

**3** Click or tap here to enter text.

**4** Click or tap here to enter text.

**5** Click or tap here to enter text.

**6** Click or tap here to enter text.

**7** Click or tap here to enter text.

**8** Click or tap here to enter text.

**9** Click or tap here to enter text.

**When A ‘Metrolink’ Permit Is Required**

|  |  |
| --- | --- |
| **A Metrolink permit will be required if you answer YES to any of the following questions**: | **Y/N** |
| 1. Could any part of the work zone, plant, tools suspended load or persons encroach within the Metrolink Hazard Zone? | Select |
| 1. Will pedestrians be diverted to within the Metrolink Hazard Zone? | Select |
| 1. Does the work include any of the following within 4 metres of the Metrolink Hazard Zone?   Piling, using a crane, excavation over 2 metres deep or erecting / dismantling scaffold | Select |
| 1. Does the work involve any excavation within 3 metres of any pole supporting overhead wires? | Select |
| 1. Does any part of the access route to the worksite (for persons or plant) encroach within the Metrolink Hazard Zone? | Select |
| 1. Could any part of the works affect the Metrolink infrastructure or operation of the Metrolink scheme? | Select |
| **When A ‘Metrolink’ Isolation Is Required** | |
| **A Metrolink isolation may be required if you answer YES to any of the following questions:** | **Y/N** |
| 1. Is there a risk that any part of the operation will encroach within 3 metres of the OHLE wire? | Select |
| 1. Is there a risk that rail continuity or any bonding cables will be broken? | Select |
| 1. Is plant to be used beneath the OHLE wires? | Select |
| **Other Information**  **OHLE –** Over Head Line Equipment  **Metrolink Hazard Zone –** Working within 2.75 metres of the OHLE or within 2 metres of the nearest running rail | |