

**Aspiring Leader Program Application**

**ALP 2016-1 Program Schedule ALP 2016-2 Program Schedule ALP 2016-3 Program Schedule**

Week 1 Apr 11-15, 2016 Week 1 Jul 18-22, 2016 Week 1 September 26-30, 2016

Week 2 May 9-13, 2016 Week 2 Aug 15-19, 2016 Week 2 October 24-28, 2016

**Please indicate the session you are applying for**

**Application is for:** \_\_\_ Session ALP 2016-1 \_\_\_ Session ALP 2016-2 \_\_\_ Session ALP 2016-3

|  |
| --- |
| **PART A: Applicant Information** |
| Name |  |
| Position Series, Grade and Title |  |
| Email Address |  |
| Home Address |  |
| Work Address |  |
| Work Phone |  |
| Work Fax |  |
| Home Phone |  |
| Educational Level |  |
| Social Security Number |  |
| Total Government Employment (years) |  |
| Total Other Employment (years) |  |

|  |
| --- |
| **PART B: Applicant’s Immediate Supervisor** |
| Name |  |
| Position Series, Grade and Title |  |
| Email Address |  |
| Work Address |  |
| Work Phone |  |

|  |
| --- |
| **PART C: Program Coordinator** |
| Name |  |
| Position Series, Grade and Title |  |
| Email Address |  |
| Work Address |  |
| Work Phone |  |

| **PART D: Purpose for Applying**To Be Completed by the Applicant: Please state your purpose for applying and how your participation in the **Aspiring** **Leader Program** will support your career goals. |
| --- |
| Applicant's Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

| **PART E: Evaluation of Performance**To Be Completed by the Applicant’s Supervisor: Please summarize the applicant's current performance. |
| --- |
| Supervisor's Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |
| --- |
| **PART F: Payment Method Information** |
| **Tuition**  $2,175 **(tuition does not include travel, meals or lodging)**We must receive payment or payment information with this application to process the registration. Select one:**\_\_ Credit Card:**  American Express Diners Club VISA MasterCard Government Purchase Card\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Account Number Expiration Date Amount\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Card Holder’s Name Card Holder’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Card Holders’ Telephone NumberCard Holder’s e-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **complete mailing address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_city: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_\_ Zip code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\_\_ Check or Money Order**: Attach and make payable to the Graduate School USA.**\_\_ Organization Purchase Order**: Attach the completed Purchase Order to this application. A completed and signed government training authorization form (e.g., SF-182) can be submitted in lieu of a purchase order. |

Participants needing Special Accommodation Services are required to go to the Graduate School USA’s website and complete the **Participants Request for Special Accommodation Services** form**.** Please submit this form with the application.

Send the application package by regular mail or a logistics services company (e.g., Federal Express or UPS) to the following address:

Aspiring Leader Program, Attn: Cynthia Hawkins
Center for Leadership and Management
Graduate School USA
600 Maryland Avenue, SW, Suite 301
Washington, DC 20024-2520
Phone: (202) 314-3580

alp@graduateschool.edu